

IGG SCHOLARSHIP APPLICATION EVALUATION RUBRIC

REQUIREMENTS FOR APPLICATION ACCEPTANCE AS FOLLOW:

1. Signed, filled out application form
2. 25% Italian descent (one grandparent is Italian)
3. Letter or recommendation from current IGG member
4. Application must be postmarked by April 1, 2018

All the above requirements must be fulfilled for an application to be considered.

Your essay must adhere to the rules of standard written English including correct spelling. Compose your essay in a word document and proofread carefully. Remember that Spell Check catches most spelling errors but not all (example: there, their, they're). Review your completed application before submitting it.

FAMILY ESSAY (20 POINTS AVAILABLE)

INADEQUATE (0-5 POINTS)	ADEQUATE (6-10 POINTS)	EXCEPTIONAL (11-20 POINTS)
<p>ESSAY ORGINATION DOES NOT MAKE SENSE</p> <p>THERE ARE MANY GRAMMATICAL AND SPELLING ERRORS</p>	<p>ESSAY ORGANIZATION MAKES SENSE</p> <p>THERE ARE FEW GRAMMATICAL OR SPELLING ERRORS</p>	<p>ESSAY ORGANIZATION FLOWS WELL</p> <p>THE MAIN POINTS OF THE ESSAY ARE ADDRESSED AND SUPPORTED</p> <p>THERE ARE LITTLE TO NO GRAMMATICAL OR SPELLING ERRORS</p>

FAMILY TREE (40 POINTS AVAILABLE)

If you are unable to obtain any information re: names, dates or locations of ancestors, please include explanation of inability to document.

INADEQUATE (0-10 POINTS)	ADEQUATE (11-20 POINTS)	EXCEPTIONAL (21-40 POINTS)
IGG PEDIGREE CHART NOT USED MISSING INFORMATION IN BOXES 1-7	IGG PEDIGREE CHART USED MISSING INFORMATION IN BOXES 1-15 WITHOUT EXPLANATION	IGG PEDIGREE CHART USED BOXES 1-15 COMPLETED OR EXPLANATION INCLUDED FOR NOT FILLING OUT INFORMATION GRANDPARENTS AND/OR GREAT- GRANDPARENTS TOWN OR PROVINCE OF ORIGIN INCLUDED

RESEARCH DOCUMENTATION (40 POINTS AVAILABLE)

All research must be supported by documentation. Family stories are wonderful to make history come alive but are **not considered “research” for our purposes unless they can be substantiated by research documents.**

Example: Aunt Tillie said that your grandparents emigrated to the U.S. in 1930 by ship arriving on Ellis Island, you must obtain records confirming this information. Please include copies of documentation (**not originals, as they will not be returned**). If you cannot complete or document information, explain how you researched and why you were unable to obtain documentation.

INADEQUATE (0-10 POINTS)	ADEQUATE (11-20 POINTS)	EXCEPTIONAL (21-40 POINTS)
LITTLE OR NO DOCUMENTATION TO SUPPORT INFORMATION ON PEDIGREE CHART	SOME DOCUMENTATION TO SUPPORT INFORMATION ON PEDIGREE CHART	COMPLETE DOCUMENTATION TO SUPPORT INFORMATION ON PEDIGREE CHART
EXPLANATION OF RESEARCH STEPS MISSING	EXPLANATION OF RESEARCH STEPS UNCLEAR	EXPLANATION OF RESEARCH STEPS CLEAR AND CONCISE
DATES OF RESEARCH NOT INCLUDED	DATES OF RESEARCH INCOMPLETE	DATES OF RESEARCH DOCUMENTED
NO EXPLANATION OF MISSING INFORMATION	SOME EXPLANATION OF MISSING INFORMATION	COMPLETE EXPLANATION FOR MISSING INFORMATION